



ARCHIVIST VOLUNTEER

Days & Times Available:

Monday thru Friday between 10 am and 4 pm

For any block of time which works for your schedule

How You Can Help:

- Scan slide photographs to digital files.
- Scan historic paper documents to digital files.
- Store digital files with good organizational standards, including adding tags to files and utilizing naming standards.
- Help with organizing and inventorying contents of archive, including implementing long-term storage practices.

Sign Up!

Visit <https://www.towergrovepark.org/volunteer> to sign up directly for a role for that event or contact our Community Engagement Coordinator at volunteer@towergrovepark.org



TOWER GROVE
— PARK —

4257 Northeast Dr • Saint Louis, MO 63110 • main (314) 771-2679 • towergrovepark.org